

**Monthly Update Report Data (sheet 1 of 2) Version 1.0**

Reporting OIG:	NEA OIG	
Month Ending Date:	03/31/2009	
Submitter Name:	Tonie Jones	
Submitter Contact Info:	202-682-5774	

[illegible]

Program Source/ Treasury Account Symbol: Agency Code	Program Source/Treasury Account Symbol: Account Code	Total Funding	Total Obligations	Total Gross Outlays
		\$0	\$0	\$0

### Non-Recovery Act Funds Used on Recovery Act Activity

[illegible]

Monthly Update Report Data (sheet 2 of 2)			
		Reporting OIG:	National Endowment for the Arts
		Month Ending Date:	31-Mar-09
Recovery Act Funds Used on Recovery Act Activity			
No.	Short bulleted list of the major actions taken to date	Short bulleted list of the major planned actions	
1			
2			
3			
4			
5			
6			
7			
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11			
12			
13			
14			
15			
16			
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21			

Non-Recovery Act Funds Used on Recovery Act Activity			
No.	Short bulleted list of the major actions taken to date	Short bulleted list of the major planned actions	
1	Submitted request for additional staff auditor.	Review sample of State and Regional organizations applications to determine compliance with Act and NEA requirements	
2	Attended training and work group forums to address potential Grant Issues and Fraud (e.g. DOJ-ARRA Investigative Working Group)	Review of agency progress and internal controls	
3	Establish weekly meetings with key agency staff regarding recovery activities	Develop grant fraud outreach material to disseminate to awardees prior to funding.	
4	Developed recovery plan for monitoring activities and submitted to agency	Revise website to include Recovery Act webpage and information	
5	Reviewed OMB updated implementation guidance		
6			
7			
8			
9			
10			
11			
12			
13			
14			

Office of Inspector General Activities and Accomplishments			
Audits/Inspections/Evaluations/Reviews Initiated		0	Audits/Inspections/Evaluations/Reviews Issued
Investigations Initiated		0	Investigations Closed
Complaints of Whistleblower Reprisal Initiated		0	Complaints of Whistleblower Reprisal Closed

## Guidance Statement for Monthly Update Report to OMB

This spreadsheet provides the format to be used by the Office of Inspectors General in reporting monthly updates to OMB on funding activity relating to the Recovery Act oversight activities. The first worksheet (Monthly Update) is to report both Recovery Act funding and non-Recovery Act funding activity directly relating to Recovery Act operations. Information reported on this worksheet is overall summary level data and should be reported on a cumulative basis.

The second worksheet (Major Actions) reflects Recovery Act major actions, both taken to date and planned by the OIG. This worksheet is broken out into three major sections. Two sections are for reporting the Recovery Act major actions -- Recovery Act funding and non-Recovery Act funding. Examples of major actions could include items such as contracting, hiring, specified audits, developmental/educational programs, purchases, etc. The third section provides for the reporting of statistical accomplishments relating to Recovery Act work.